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# Annual Report

Eastern Refuge Society Inc

30 June 2012

Prepared by Your Mobile Office Limited



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# Compilation Report

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## Eastern Refuge Society Inc For the year ended 30 June 2012

### 1. Scope

On the basis of information provided and in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, we have compiled the financial statements of Eastern Refuge Society Inc for the period ended 30 June 2012.

These statements have been prepared in accordance with the accounting policies described in Note 1 to these financial statements.

### 2. Responsibilities

You are solely responsible for the information contained in these financial statements and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit and we do not accept responsibility to any other person for the contents of the financial statements.

### 3. No audit or review engagement undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information provided and do not include verification or validation of that information. No audit or review engagement has been performed and accordingly no assurance is expressed.

### 4. Independence

We are not independent of Eastern Refuge Society Inc as Your Mobile Office performs all accounting and financial functions for Eastern Refuge Society Inc.

### 5. Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.

Your Mobile Office  
Tax Agency/Bookkeeping Services  
Kawakawa Bay  
Auckland  
Dated: 30th September 2012

# Company Information

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## Eastern Refuge Society Inc For the year ended 30 June 2012

### 1. Registered Office

PO Box 51 326  
Pakuranga  
Auckland  
2140  
New Zealand

### 2. Auditors

Eddie Condor  
24 Tinopai Road  
Titirangi  
Auckland

### 3. Bankers

Westpac Bank  
Pakuranga

### 4. Accountants

Your Mobile Office  
Tax Agency/Bookkeeping Services  
10 Banks Road  
Kawakawa Bay  
Auckland

# Profit & Loss

## Eastern Refuge Society Inc For the 12 months ended 30 June 2012

	Jun-12	Jun-11
<b>Income</b>		
ASB - Operational Costs	-	29,000
Donations (41250)	4,523	29,087
FST Management Fee	32,000	23,949
Fundraising	1,000	200
Grants	80,599	25,007
Interest Received	254	144
Ministry of Social Development	-	4,000
MSD - Project Funds	50,000	-
NCIWR - Community Based Services	82,189	83,195
NCIWR - Crisisline	13,971	13,978
NCIWR - POLFVR	12,938	13,116
NCIWR - Residential Based Services	14,175	21,870
Programme facilitation	27,276	23,266
Rent Received - Clients	21,757	26,238
Sundry Income	640	1,279
<b>Total Income</b>	<b>341,321</b>	<b>294,329</b>
<b>GROSS PROFIT</b>	<b>341,321</b>	<b>294,329</b>
<b>Less Operating Expenses</b>		
Advertising / Recruitment	170	370
Affiliation fees	2,653	2,523
Books & Periodicals	50	519
Computer Consumables	1,278	1,020
Crisis Line	3,217	3,493
Depreciation	8,073	7,559
Donations (65101)	330	540
General Expenses	-	406
Grounds Maintenance	1,641	1,213
Household Items	742	1,254
IT Expenses	105	666
IT Hardware	11	-
Marketing	-	5,783
Meeting Expenses	3,227	6,014
Meeting/Presentation Expenses	359	575
Mens Caucus Expenses	-	44
Project Management Salary	39,138	-
Repairs & Maintenance	363	449
Stationery, Postage, Printing	2,105	4,589
Subs & Memberships	1,464	1,997
Telecommunications	6,102	7,388
Travel Expenses	397	-
Vehicle Fuel	5,757	6,070

# Profit & Loss

	Jun-12	Jun-11
Vehicle Maintenance	768	3,405
<b>Employee Expenses</b>		
Employee Wages	195,004	206,720
Mileage reimbursed to staff	1,509	988
Supervision	2,534	2,160
Training	2,859	8,185
<b>Total Employee Expenses</b>	<b>201,906</b>	<b>218,054</b>
<b>Programme Expenses</b>		
Programme Expenses	982	1,699
Programme Facilitators	40,915	50,108
<b>Total Programme Expenses</b>	<b>41,897</b>	<b>51,807</b>
<b>Total Operating Expenses</b>	<b>321,753</b>	<b>325,738</b>
<b>OPERATING PROFIT</b>	<b>19,569</b>	<b>(31,409)</b>
<b>Non-operating Expenses</b>		
<b>Overheads</b>		
Accounting & Legal Costs	670	750
Bank Fees	139	233
Insurance	1,075	1,183
Power	4,883	6,236
Rent	17,212	17,212
Security	952	797
<b>Total Overheads</b>	<b>24,931</b>	<b>26,410</b>
<b>Total Non-operating Expenses</b>	<b>24,931</b>	<b>26,410</b>
<b>NET PROFIT</b>	<b>(5,362)</b>	<b>(57,819)</b>

## Notes

This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.

# Movements in Equity

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## Eastern Refuge Society Inc As at 30 June 2012

	30 Jun 2012	30 Jun 2011
<b>Equity</b>		
Opening Balance	(22,568)	35,251
Current Year Earnings	(5,362)	(57,819)
<b>Total Equity</b>	<b>(27,930)</b>	<b>(22,568)</b>

### Notes

This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.



# Balance Sheet

## Eastern Refuge Society Inc As at 30 June 2012

	30 Jun 2012	30 Jun 2011
<b>Assets</b>		
<b>Current Assets</b>		
Deposits Paid	1,082	315
Prepayments	1,368	-
Trade Debtors (10200)	6,861	647
<b>Total Current Assets</b>	<b>9,310</b>	<b>962</b>
<b>Bank</b>		
Programme Facilitation Account	4,970	78
Westpac Cheque Account	42,592	456
Westpac Donation Account	28	941
Westpac Playgroup Account	2,739	202
<b>Total Bank</b>	<b>50,330</b>	<b>1,677</b>
<b>Fixed Assets</b>		
<b>Computer Equipment</b>		
Computer Equipment Accum Dep'n	(41,712)	(40,245)
Computer Equipment Original Co	43,337	43,337
<b>Total Computer Equipment</b>	<b>1,625</b>	<b>3,092</b>
<b>Furniture</b>		
Furniture	39,246	39,246
Furniture Accumulated Depn	(34,527)	(31,540)
<b>Total Furniture</b>	<b>4,719</b>	<b>7,706</b>
<b>Motor Vehicle</b>		
Motor Vehicle Accumulated Depreciation	(4,598)	(978)
Motor Vehicle at Cost	13,043	13,043
<b>Total Motor Vehicle</b>	<b>8,446</b>	<b>12,065</b>
<b>Total Fixed Assets</b>	<b>14,790</b>	<b>22,863</b>
<b>Total Assets</b>	<b>74,430</b>	<b>25,502</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Creditors Accrual	37,438	25,509
GST	28,175	15,753
Income Rec'd In Advance	30,000	-
PAYE Tax Payable	4,407	3,581
Rounding	2	2
Trade Creditors (20200)	2,338	3,224
<b>Total Current Liabilities</b>	<b>102,360</b>	<b>48,070</b>
<b>Total Liabilities</b>	<b>102,360</b>	<b>48,070</b>
<b>Net Assets</b>	<b>(27,930)</b>	<b>(22,568)</b>



# Balance Sheet

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	30 Jun 2012	30 Jun 2011
<b>Equity</b>		
Current Year Earnings	(5,362)	(57,819)
Retained Earnings	(22,568)	35,251
<b>Total Equity</b>	<b>(27,930)</b>	<b>(22,568)</b>

## Notes

Signed .....

This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.

# Depreciation Schedule

## Eastern Refuge Society Inc 1 July 2011 to 30 June 2012

Name	Number	Type	Cost	Rate	Purchased	Disposed	1-Jul-11	Purchases	Depreciation	Disposals	Accum Dep	30-Jun-12
<b>Computer Equipment Original Co</b>												
Acer Aspire 5253 Notebook	FA-0014	Computer Equipment	598	40.0%SL	31 May 2011		558	-	239	-	279	319
Aspire Acer 5253 Notebook	FA-0013	Computer Equipment	598	40.0%SL	31 May 2011		558	-	239	-	279	319
Computer Equipment Purchased 2007	FA-0007	Computer Equipment	42,141	50.0%DV	1 Jan 2007		1,975	-	988	-	41,153	988
<b>Total Computer Equipment Original Co</b>			<b>43,337</b>				<b>3,092</b>	<b>-</b>	<b>1,466</b>	<b>-</b>	<b>41,712</b>	<b>1,625</b>
<b>Furniture</b>												
Furniture Purchased 2008	FA-0005	Furniture	35,036	40.0%DV	1 Jul 2008		6,054	-	2,422	-	31,404	3,632
Target Household Furniture	FA-0006	Furniture	3,232	40.0%DV	31 Jul 2008		698	-	279	-	2,813	419
Washing Machine for the house	FA-0012	Furniture	978	30.0%DV	16 Jun 2011		954	-	286	-	311	668
<b>Total Furniture</b>			<b>39,246</b>				<b>7,706</b>	<b>-</b>	<b>2,987</b>	<b>-</b>	<b>34,527</b>	<b>4,719</b>

# Depreciation Schedule

Name	Number	Type	Cost	Rate	Purchased	Disposed	1-Jul-11	Purchases	Depreciation	Disposals	Accum Dep	30-Jun-12
<b>Motor Vehicle at Cost</b>												
Toyota	FA-0011	Motor Vehicle	2,609	30.0%DV	5 Apr 2011		2,413	-	724	-	920	1,689
Corolla Sedan												
- AJR957												
Toyota Estima	FA-0009	Motor Vehicle	10,435	30.0%DV	5 Apr 2011		9,652	-	2,896	-	3,678	6,757
- FWC725												
<b>Total Motor Vehicle at Cost</b>			<b>13,043</b>				<b>12,065</b>	<b>-</b>	<b>3,620</b>	<b>-</b>	<b>4,598</b>	<b>8,446</b>
<b>Total</b>			<b>95,627</b>				<b>22,863</b>	<b>-</b>	<b>8,073</b>	<b>-</b>	<b>80,637</b>	<b>14,790</b>

# Notes to the Financial Statements

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## Eastern Refuge Society Inc For the year ended 30 June 2012

### 1. Statement of Accounting Policies

The financial statements presented here are for the entity Eastern Refuge Society Inc, an incorporated society.

Eastern Refuge Society Inc qualifies as an exempt company under the Financial Reporting Act 1993. These financial statements have been prepared in accordance with the Financial Reporting Act 1993 and the Financial Reporting Order 1994.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

### 2. Changes in Accounting Policies

There have been no changes in Accounting Policies. All policies have been applied on bases consistent with those used in previous years.

### 3. Fixed Assets and Depreciation

All fixed assets are recorded at cost less accumulated depreciation.

Depreciation of the assets has been calculated at the maximum rates permitted by the Income Tax Act 2007.

The entity has the following asset classes:

Computer Equipment Original Co. 40% Straight Line

Computer Equipment Original Co. 50% Diminishing Value

Furniture . 30% - 40% Diminishing Value

Motor Vehicle at Cost. 30% Diminishing Value

### 4. Goods and Services Tax

These financial statements have been prepared on a GST exclusive basis with the exception of Accounts Receivable and Accounts Payable.

### 5. Accounts Receivable

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

### 6. Audit

These financial statements have not been audited.

### 7. Contingent Liabilities

At balance date contingent liabilities have been estimated at [Contingent liabilities valueΔ].

### 8. Qualifying Company Regime

Eastern Refuge Society Inc is not registered as a Qualifying Company (QC).

### 9. Fixed Assets

The entity has the following fixed assets recorded:

<b>Computer Equipment Original Co</b>	<b>1,625</b>
At cost	43,337
Less Accumulated Depreciation	(41,712)
<b>Furniture</b>	<b>4,719</b>
At cost	39,246
Less Accumulated Depreciation	(34,527)

# Notes to the Financial Statements

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<b>Motor Vehicle at Cost</b>	<b>8,446</b>
At cost	13,043
Less Accumulated Depreciation	(4,598)
<b>Total Fixed Assets</b>	<b>14,790</b>



**AUDIT REPORT TO THE MEMBERS OF**  
**EASTERN REFUGE SOCIETY INCORPORATED**

I have audited the financial statements. The Statements provide information about the past financial performance of the Refuge and its financial position as at 30 June 2012. This information is stated in accordance with the accounting policies as set out.

**Officers' Responsibilities**

The officers are responsible for the preparation of the financial statements to fairly reflect the financial position as at 30 June 2012 and of the results of operations for the year ended at that date.

**Auditor's Responsibility**

It is my responsibility to express an independent opinion of those statements presented by the Treasurer on behalf of the Executive, and report my opinion to you.

**Basis of Opinion**

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the statements, and assessing the significant estimates and judgements made by the Officers.

I have conducted an audit in accordance with generally accepted auditing standards.

The audit was performed so as to obtain all the information and explanations which were considered necessary in order to provide sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements whether caused by fraud or error. In forming the opinion I evaluated the overall adequacy of the presentation of the information in the financial statements.

**Qualified Opinion**

In common with the situation with other similar organizations it has not been possible to verify all income received. There are not practical audit procedures to determine the effect of limited control in such situations. Accordingly, I have placed reliance upon the available records of receipts from all sources, and have verified these to the extent that this was possible. I have no reason to believe that income from any source has not been fully accounted for.

In my opinion, except for the above qualification alone, the financial statements:

- comply with generally accepted accounting practice;
- give a true and fair view of the financial position of the Refuge as at 30 June 2012 and the results of its operations for the year ended on that date.

My audit was completed on 26 October 2012 and my qualified opinion is expressed as at that date.



**E.R. Conder**, B.Com, A.C.I.S., A.C.A.  
**Auditor**